

St. James High School Back-to-School 2020-21



**Tradition
Honor
Discipline
Excellence**

SJH administration and staff have worked through the procedures for school opening. Although the situation changes constantly with Covid-19, we are implementing a plan that will serve our students regardless of what phase we are in at the state and/or local level. We are looking forward to seeing our Wildcats walking the halls of St. James High!

- SJH Administration

- **About the start of school:**

- We anticipate beginning school according to the SJPS hybrid model (model 2). In this model, students will attend school two days per week. The first day of school for students in Group A will be Monday, August 10, and they will attend school on Mondays and Wednesdays. The first day of school for students in Group B will be Tuesday, August 11, and they will attend school on Tuesdays and Thursdays. On the other three days of the week, students will be expected to continue new learning through distance instruction under their teachers' supervision. **Parents will be notified which group students are assigned once groups are finalized. Groups have not been finalized at this time.** Students' daily plans and communication center will be in Google classroom. Each student will utilize the district's iPads for distance learning.

- **Health and Safety:**

- The health and safety of our students, faculty, and staff is our priority. Students will be expected to maintain physical distancing. Our groups will remain small and in accordance with district guidelines. Students will wear masks while at school. Sanitization processes will be ongoing.

- **Food and Nutrition:**

- Until the phase changes, students will have breakfast and lunch in small groups in classrooms. Students will also receive meals for the days they will be home for distance learning.

- **Student Fees:**

- The following fees are due by the student's first day of school.
 - Technology Fee: \$50
 - Student ID Fee: \$10
 - Parking Permit Fee (students who drive to school): \$5
 - Junior Fee: \$ 100
 - Senior Fee: \$100
 - *Any 2020-2021 senior who **paid their 2019-2020 junior fee** will only owe \$25 for their senior fee. The other \$75 will be credited to their senior fee account.*
- Methods of payment
 - MySchoolBucks at <https://www.myschoolbucks.com/>
 - There will be a small processing fee.
 - Payments will be accepted beginning Friday, July 24.
 - In person (cash or money order only)
 - Location: Main office of St. James High School
 - Times: August 4-7, 2020 between the hours of 8:00 am and 2:00 pm
 - Social distancing of 6 foot spacing and masks will be required. The line may form outdoors.

- **Schedules**

- Student schedules will be available at <https://stjames.edgear.net/progress/> before the start of school. The date of the Student Progress Center opening to view schedules is still to be determined.
 - **If you do not have a Student Progress Center account already set up, please see the attached directions.**
- Schedule change requests will only be granted if there is an error on the schedule.
- A hard copy of the students' schedules will be provided on the first day of school in 1st block.

- **Residency Verification**

- 7th Graders must submit the provided Cumulative Record Form and supporting residency verification documents in order to receive a 2020-21 schedule. 7th graders who are newly enrolled in the district do not have to submit this information because these documents were included in the new student enrollment packet.

- **iPad Distribution and Technology Contract**

- The district will be notifying students and parents of procedures for reviewing and signing the SJP Technology Contract.
- Students who have paid the technology fee and signed the SJP Technology Contract will receive their iPad on the first day of school.

- **Orientation and First Day of School**

- A back-to-school orientation video will be available on our school website during the first week of August.
- Morning Procedures:
 - Bus riders will enter the building (one bus load at a time) via the bus lane entrances. Middle school will enter using the middle school bus zone (side entrance). High school will enter using the high school bus zone (rear entrance).
 - Car riders will be dropped off at the main front entrance of the school (see carpool traffic flow map attached).
 - High school students who drive to school will park in the student parking area (next to the football field) and enter using the rear school entrance.
 - Middle school students who ride to school with a high school student should walk from the student parking area and enter the building using the middle school side entrance.
 - Students will take a breakfast box as soon as they enter the building from the concession area located near their assigned entrance. A staff member will be located at each entrance to assist.
 - Students will report directly to their first block teacher's class after taking a breakfast box. Staff members will be located at each entrance with a list of these rooms. Faculty and staff members will assist students with identifying the location of their first block classroom.
 - Students must be wearing masks and must maintain proper social distancing upon entry.
 - Students' temperatures will be taken upon entry of the 1st block classroom.
- Dismissal Procedures:
 - All students will receive their meals for the "next day" at dismissal.
 - Students will be dismissed single file with 6 feet spacing to their assigned dismissal area (bus zone or car rider zone) at dismissal time.
 - Students must be wearing masks and must maintain social distancing during dismissal.

- **SJH Spirit Gear**

- Middle school students are required to wear a gold polo on all days except the indicated school shirt spirit day.
 - Wednesday – A rotation students may wear any SJH school spirit shirt.
 - Thursday – B rotation students may wear any SJH school spirit shirt.
- High school students may wear either a black, white or gray polo shirt or any SJH school spirit shirt.
- Spirit shirts may not be available by the first day of school, but they are available for purchase online at the following site:
 - <https://sjspiritgear2020.itemorder.com/sale>

- **School Supplies**

- Typically, many teachers provide items that students share such as colored pencils, scissors, etc. However, in order to prevent the spread of germs, we are discouraging this practice. It is recommended that students come to school with their own set of basic school supplies (see school supply lists attached).
- Hand sanitizer will be provided by the district in every classroom.
- Calculators: 7th Grade (4-function), 8th Grade and Algebra (scientific), teachers will make recommendations for calculators in higher-level math courses.
- SJH will provide each student with a stylus free of charge.
- It is recommended that students label all school supplies.

- **Dress Code**

- See dress code overview attached.
- A minimum of two school approved washable masks will be distributed to all students free of charge.